# Texas Education Agency Standard Application System (SAS)

| D                              | CAA A CIC  | izrei III  | IIUva  | live Aca   | demies (ICI                            | A) Plan                           | ning            |                       |                     |
|--------------------------------|--|--|--|--|--|-----------------------------------|-----------------|-----------------------|---------------------|
| Program authority:             | GAA, Article<br>29.556 (P-T<br>§17.278 and                           | ECH); GA   | A, Articl  | Texas Legi<br>e III. Rider   | slature and TEC 2<br>49, TEC 29.908, a | 29.551-<br>and WIOA               |                 | R TEA Û<br>Wille NOGA | SE ONLY<br>ID here: |
| Grant Period:                  | February 23  | 3, 2018, to  | June 15  | 5, 2019  |  |                                   |                 |                       |                     |
| Application deadline:          | 5:00 p.m. C  | entral Time  | e, Janua   | ary 9, 2018  |  |                                   | F               | lace date st          | amp here.           |
| information:                   | original sign<br>only and sig<br>contractual a<br>aforementio<br>Doc | ature, and<br>ned by a p<br>agreement<br>ned date a<br>ument Cor | two copperson a<br>t, must be<br>and time<br>atrol Cer<br>ation Ag | pies of the a<br>outhorized to<br>be received<br>at this addi<br>onter, Grants | Administration D<br>North Congress     | d on one si<br>nt to a<br>ivision | de 355511 00515 | 7010 1111 -9          | RECEIVI             |
| Contact information:           | Heidi Flynn:   | PTECH@   |  | •  |  | <del></del>                       |                 | ==                    | ===                 |
|                                |  | and the second second second second                              | and the same of the same   |  | nformation                             |                                   |                 |                       | CENC                |
| Part 1: Applicant Inform       | ation  | A CAMPAGE AND A STREET   | nerracentes escu   | 78 - 18 - 1 X  |  | CASE CANTELON                     |                 | 2                     | -4                  |
| Organization name              | County-I   | District #   |  | Campus n   | ame/#                                  |                                   | Amenda          | ent#                  |                     |
| San Felipe Del Rio CISD        | 233901   | <u> </u>   | UBE:   | Del Rio Hi   |  | - A                               | Amendi          | icit m                |                     |
| Vendor ID#                     | ESC Re   | gion #   |  |  |  |                                   |                 |                       |                     |
| 1741694073                     | 15   |  |  |  |  |                                   | D) II           |                       |                     |
| Mailing address                |  |  |  |  | City                                   |                                   | State           | 7IP (                 | Code                |
| PO Box 428002 – Admini         | stration Office  | ce   |  | 11   | Del Rio                                |                                   | TX              |                       | 0-8002              |
| Primary Contact                |  |  |  |  |  |                                   |                 |                       |                     |
| First name                     |  | M.I.   | Last   | name   |  | Title                             |                 |                       |                     |
| Rogelio                        |  |  | Gon  | zalez  |  |                                   | Director        |                       |                     |
| Telephone #                    |  | Email a  |  |  |  | FAX#                              |                 |                       |                     |
| 830-778-4378                   |  | rogelio.   | gonzale  | z@sfdr-ciso  | l.org                                  | 830-7                             | 78-4906         | 100                   |                     |
| Secondary Contact              |  |  |  |  |  |                                   |                 |                       |                     |
| First name                     |  | M.I.   | Last   | name   |  | Title                             |                 |                       |                     |
| Aida                           |  | V.   | Gom  | ez   | :                                      |                                   | Instruction     | nal Offic             | er                  |
| Telephone #                    |  | Email a  |  |  |  | FAX#                              |                 |                       |                     |
| 830-778-4010                   |  | aida.go  | mez@s  | dr-cisd.org  |  | 830-7                             | 74-9960         | 200                   | 22                  |
| Part 2: Certification and      |  |  |  |  |  | 100                               |                 |                       | **                  |
| hereby certify that the inforr | 4.5  | I !- Al. !-  | 24 45  |  |  |                                   |                 |                       |                     |

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

#### **Authorized Official:**

First name Carlos Telephone # 830-778-4007 M.I. Last name
H. Rios
Email address
carlos.rios@sfdr-cisd.org

Title Superintendent FAX # 830-774-9840

Signature (blue ink preferred)

Date signed

Only the legally responsible party may sign this application.

# Schedule #1—General Information County-district number or vendor ID: 233901 Part 3: Schedules Required for New or Amended Applications Amendment # (for amendments only):

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application. For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

| Schedule | Schedule Name   | Applicat      | ion Type         |
|----------|---|---------------|------------------|
| <u>#</u> |   | New           | Amended          |
| 1        | General Information   | $\boxtimes$   |                  |
| 2        | Required Attachments and Provisions and Assurances          | X             | N/A              |
| 4        | Request for Amendment                                       | N/A           |                  |
| 5        | Program Executive Summary                                   |               |                  |
| 6        | Program Budget Summary                                      |               |                  |
| 7        | Payroll Costs (6100) – State Funds                          |               | <del></del>      |
| 7        | Payroll Costs (6100) – Federal Funds                        |               | <del></del>      |
| 8        | Professional and Contracted Services (6200) –State Funds    |               | <del>- H</del> - |
| 8        | Professional and Contracted Services (6200) - Federal Funds | See           | <del>- H</del> - |
| 9        | Supplies and Materials (6300) –State Funds                  | Important     | <del></del>      |
| 9        | Supplies and Materials (6300) -Federal Funds                | Note For      | <del></del>      |
| 10       | Other Operating Costs (6400) –State Funds                   | Competitive   | <del>-  - </del> |
| 10       | Other Operating Costs (6400) – Federal Funds                | Grants*       | <del>- H</del> - |
| 11       | Capital Outlay (6600) -State Funds                          |               | <del>-  - </del> |
| 11       | Capital Outlay (6600) -Federal Funds                        | <del>  </del> | <del></del>      |
| 13       | Needs Assessment  | ×             | <del></del>      |
| 15       | Project Evaluation  |               | <del>- H</del>   |
| 16       | Responses to Statutory Requirements                         |               |                  |
| 17       | Responses to TEA Requirements                               |               |                  |
| 18       | Equitable Access and Participation                          |               |                  |

\*IMPORTANT NOTE FOR COMPETITIVE GRANTS: Schedules #7, #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6100 on Schedule #6—Program Budget Summary, then Schedule #7—Payroll Costs (6100) is required. If it is either blank or missing from the application, the application will be disqualified.

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|---|----------------------|
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| Via telephone/fax/email (circle as appropriate) | By TEA staff person: |

| Schedule #2—Required Attachme  | nts and Provisions and Assurances  |
|--|------------------------------------|
| County-district number or vendor ID: 233901  | Amendment # (for amendments only): |
| Part 1: Required Attachments   | Tamenament (for amendments only).  |
| The fall and a second of the s |                                    |

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

| #  | Applicant Type                              | Name of Required Fiscal-Related Attachment   |
|--|---|--|
| No fiscal-related attachments are required for this grant. |   | ired for this grant.   |
| #  | Name of Required Program-Related Attachment | Description of Required Program-Related Attachment   |
| No p   | ogram-related attachments are re            | equired for this grant.  |
| Part :   | 2: Acceptance and Compliance                |  |
| lv mai   | king an Y in each of the hoves he           | Name Alexander Control of the Contro |

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

| Acceptance and Compliance   |
|---|
| I certify my acceptance of and compliance with the General and Fiscal Guidelines.   |
| I certify my acceptance of and compliance with the program guidelines for this grant  |
| I certify my acceptance of and compliance with all General Provisions and Assurances requirements   |
| I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements. |
| -   |

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|             | Schedule #2—Required Attachments   | and Provisions and Assurances  |
|-------------|--|--|
| Cou         | nty-district number or vendor ID: 233901   | Amendment # (for amendments only):   |
| Parl        | 3: Program-Specific Provisions and Assurances  | , and the state of |
| $\boxtimes$ | I certify my acceptance of and compliance with all progra  | am-specific provisions and assurances listed below.  |
| #           | Provision  | /Assurance   |
| 1.          | The applicant provides assurance that program funds wis supplant (replace) state mandates, State Board of Educator local funds. The applicant provides assurance that state other purposes merely because of the availability of thes services and activities to be funded from this grant will be not be used for any services or activities required by state. | ation rules, and activities previously conducted with state<br>the or local funds may not be decreased or diverted for<br>the funds. The applicant provides assurance that program<br>the supplementary to existing services and activities and will<br>the law. State Board of Education rules, or local reliance.  |
| 2.          | The applicant provides assurance that the application do the Family Educational Rights and Privacy Act (FERPA)   | es not contain any information that would be protected by  |
| 3.          | The applicant provides assurance that they will work with RFA.   | the TEA chosen assistance provider as outlined in this   |

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| Schedule #5—Prog   | ram Executive Summary   |
|--|---|
| County-district number or vendor ID: 233901  | Amendment # /for amendments only):  |
| Provide a brief overview of the program you plan to delive elements of the summary. Response is limited to space p Indicate which grant you are applying for:  | r. Refer to the instructions for a description of the requested rovided, front side only, font size no smaller than 10 point Arial.   |
| P-TECH   | ☐ ICIA ☐ Both   |
| about 10,500 students. Due to our rural and remote location higher learning; however, SFDRCISD has not let this circu  | or, San Felipe Del Rio CISD is a district with a population of con, our Del Rio community has limited access to institutions of amstance become a barrier to providing the best we can offer a improve the quality of education, the District is specifically will enable our students to select a comprehensive health EM-related fields in our area.  |
| entire population at DRHS are considered economically di   | TECH program. Due to the large student population and   |
| into four decentalized, but unitled, learning environments of  | nd classes within the traditional model, the SEDECISD Early   |
| believes that in order to accomplish this, our students need   | to provide the best possible education for our students at they can be fully prepared to transition into the job market - xas and across our nation. Most importantly, the District it to be supported within innovative high school models that its which would lead them to achieve a successful education a Pathways in Technology Early College High School (P.   |
| Moreover, Val Verde Regional Medical Center, who is and partner, confirms the need to fill future vacancies as profes This leads our school district with the essential task of revisival Verde Regional Medical Center and Southwest Texas. | ty exhibit a critical need for a variety of health-related careers; all nurses, radiologic technicians and physical therapists. will continue to be SFDRCISD's participating business sionals in these areas will soon transition towards retirement. Siting and expanding our current interactive partnership with Junior College to collaboratively develop a P-TECH model certifications that will that will support student advection and |
| With this in mind, San Felipe Del Rio CISD hopes to achiev   | e the following:  |
| Develop a comprehensive P-TECH Program/Course of S<br>Associate of Applied Science (AAS) degree in Registered N<br>(AS) degree for students who wish to pursue a 4-year programmer.  | Nursing or Radiologic Technology, or on Appaciate of Calanaa, I   |
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# Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 233901

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

work-based education experiences, such as job shadowing, clinical internships and apprenticeships for students in 9th-12th grades.

- 2. Develop a comprehensive Recruitment/Marketing Plan constructed in collaboration with Southwest Texas Junior College and Val Verde Regional Medical Center which will provide students, parents and the community with information about the PTECH program as early as 7th and 8th grade.
- 3. Develop a comprehensive Support & Mentorship Plan which will incorporate job shadowing beginning with the students' freshman year in high school and transitioning into cooperative, clinical and/or internship programs which will guarantee a). first consideration when seeking employment with Val Verde Regional Medical Center; and b). an academic mentoring plan, which in collaboration with Southwest Texas Junior College, will support intervention and acceleration services for students.
- 4. Develop a comprehensive program for building teacher capacity in course development, curriculum development and planning, teacher credentialing and sustained professional development. This initiative will be a foundational piece for the development of the P-TECH program and the primary focus in the planning year as reflected in the proposed budget.

In summary, San Felipe Del Rio CISD is entirely excited about the opportunity to incorporate another innovative high school model which supports our efforts to redesign the traditional high school program. By teaming up with Southwest Texas Junior College and Val Verde Regional Medical Center, we will form a strategic alliance and partnership, leading towards the establishment of the P-TECH Implementation Plan. In the interim, this initiative will be led by SFDRCISD's CTE Director, and will take the role of the project coordinator. SFDRCISD remains committed to move forward and would like to pursue the P-TECH designation, even if the District is not awarded the planning grant in this cycle.

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|---|----------------------|-----------------------|
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|                                       |  | S                  | hedule #6-Pr              | Schedule #6—Program Budget Summary | ummary  |                  |                                   |                |
|---------------------------------------|--|--------------------|---------------------------|------------------------------------|---|------------------|-----------------------------------|----------------|
| County-district                       | County-district number or vendor ID: 233901  |                    |                           |                                    |   | Ameno            | Amendment # (for amendments only) | ndments only): |
| Program authority: and §17.258 (ICIA) | Program authority: GAA, Article III, Rider 67, 85''' Texas Legislature and TEC 29.551-29.556 (P-T<br>and §17.258 (ICIA)  | as Legisla         | ture and TEC 29           | 9.551-29.556 ( <del>P-</del>       | (ECH); GAA, Article III. Rider 49, TEC 29.908, and WIOA §17.278 | e III. Rider 49, | TEC 29.908, and                   | WIOA §17.278   |
| Grant period: F                       | Grant period: February 23, 2018, to June 15, 2019  |                    |                           | Fund code                          | Fund code: 429 (State), 289 (Federal)                           | (Federal)        |                                   |                |
|                                       |  |                    | Budg                      | Budget Summary                     |   |                  |                                   |                |
|                                       |  | Class/             |                           | State Funds (50%)                  | %)  |                  | Federal Funds (50%)               | (50%)          |
| Schedule #                            | Title  | Object<br>Code     | Program<br>Cost           | Admin Cost                         | Total<br>Budgeted<br>Cost                                       | Program<br>Cost  | Admin Cost                        | Total Budgeted |
| Schedule #7                           | Payroll Costs (6100)   | 6100               | \$5,000                   | \$0                                | \$5,000   | \$0              | \$0                               | \$0            |
| Schedule #8                           | Professional and Contracted Services (6200)  | 6200               | \$10,000                  | \$0                                | \$10,000  | \$15,000         | \$0                               | \$15,000       |
| Schedule #9                           | Supplies and Materials (6300)  | 6300               | \$5,000                   | \$0                                | \$5,000   | \$0              | \$0                               | \$5            |
| Schedule<br>#10                       | Other Operating Costs (6400)   | 6400               | \$5,000                   | \$0                                | \$5,000   | \$0              | \$0                               | \$0            |
| Schedule<br>#11                       | Capital Outlay (6600)  | 6600               | \$0                       | \$0                                | \$0   | \$10,000         | \$0                               | \$10,000       |
|                                       | Total direct costs:  | ct costs:          | \$25,000                  | \$0                                | \$25,000  | \$25,000         | \$0                               | \$25,000       |
|                                       | Percentage% indirect costs (see note):   | e note):           | N/A                       | \$0                                | \$0   | N/A              | \$0                               | \$0            |
| Grand                                 | Grand total of budgeted costs (add all entries in each column):  | s in each column): | \$25,000                  | \$0                                | \$25,000  | \$25,000         | \$0                               | \$25,000       |
|                                       |  |                    | Administrativ             | Administrative Cost Calculat       | ion   |                  |                                   |                |
| Enter the total of                    | Enter the total grant amount requested:  |                    |                           |                                    | \$25,000  |                  | \$25,000                          |                |
| Percentage limi                       | Percentage limit on administrative costs established for the program (10%):  | or the prog        | ram (10%):                |                                    | ×.10  |                  | ×.10                              |                |
| Multiply and rou<br>This is the maxi  | Multiply and round down to the nearest whole dollar. Enter the result.  This is the maximum amount allowable for administrative costs, including indirect costs: | inter the re       | sult.<br>ncluding indirec | t costs:                           | \$2,500   |                  | \$2,500                           |                |
| TE: Indirect cos                      | NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure references.                                     | ת כוו שכלווש       | l evnenditures u          | in botton and                      | ho ovposalituro to I  |                  |                                   |                |

and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount. indirect costs. Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting

the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors. If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the boxes with the bold outline), or

| On this date: | Changes on this page have been confirmed with: |
|---------------|--|

| Co  | untv-die  | trict number or vendor ID: 233901           | Costs (6100) – State Fur                   | THE PERMITS AND PROPERTY AND PR |   |
|-----|-----------|---|--|--|---|
|     | unity the | and namber of vendor ib. 200901             | Amenon                                     | nent # (for amend  | iments only):                             |
|     |           | Employee Position Title                     | Estimated # of Positions 100% Grant Funded | Estimated # of Positions <100% Grant Funded  | Grant Amount<br>Budgeted (State<br>Funds) |
| Ac  | ademic/   | /Instructional                              | W II                                       |  |   |
| 1   | Teach     |   |  |  | \$  |
| 2   |           | ational aide                                |  |  | \$  |
| 3   | Tutor     |   |  |  | \$  |
| Pro | gram N    | lanagement and Administration               | y y  | Wh.  |   |
| 4   |           | t director                                  |  |  | \$  |
| 5   |           | t coordinator                               |  |  | \$  |
| 6   |           | er facilitator                              |  |  | \$  |
| 7   |           | er supervisor                               |  |  | \$  |
| 8   |           | tary/administrative assistant               |  |  | \$  |
| 9   |           | entry clerk                                 |  |  | \$  |
| 10  |           | accountant/bookkeeper                       |  |  | \$  |
| 11  |           | ator/evaluation specialist                  |  |  | \$  |
| Aux | kiliary   | <u> </u>                                    | · · · · · · · · · · · · · · · · · · ·      |  |   |
| 12  | Couns     |   |  |  | \$  |
| 13  |           | worker                                      |  |  | \$  |
| 14  | Comm      | unity liaison/parent coordinator            |  |  | \$  |
| Oth | er Emp    | loyee Positions                             | (a)  |  |   |
| 15  | Title     |   |  |  | \$  |
| 16  | Title     |   |  |  | \$  |
| 17  | Title     | 6.  |  |  | \$  |
| 18  |           |   | Subtotal e                                 | mployee costs:   | \$0                                       |
| Sub | stitute,  | Extra-Duty Pay, Benefits Costs              |  |  |   |
| 19  | 6112      | Substitute pay                              |  |  |   |
| 20  | 6119      | Professional staff extra-duty pay           |  |  | \$5,000                                   |
| 21  | 6121      | Support staff extra-duty pay                |  |  | \$<br>\$                                  |
| 22  | 6140      | Employee benefits                           |  |  | \$  |
| 23  | 61XX      | Tuition remission (IHEs only)               |  |  | \$  |
| 24  |           | Subt  | otal substitute, extra-duty                | , benefits costs   | \$5,000                                   |
| 25  | G         | rand total (Subtotal employee costs plus su |  |  | \$5,000                                   |

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| Col | inty-district number or vendor ID: 233901     | Amenda                                     | nent # (for amend                           | lments only):                               |
|-----|---|--|---|---|
|     | Employee Position Title                       | Estimated # of Positions 100% Grant Funded | Estimated # of Positions <100% Grant Funded | Grant Amount<br>Budgeted<br>(Federal Funds) |
| Pro | gram Management and Administration            |  |   |   |
| 1   | Project director                              |  |   | \$  |
| 2   | Project coordinator                           |  |   | \$  |
| 3   | Support Staff directly working on the program |  |   | \$  |
| Oth | er Employee Positions                         |  |   | N. T.                                       |
| 4   | Title   |  |   | \$  |
| 5   | Title   |  |   | \$  |
| 6   | Title   |  |   | \$  |
| 7   |   |  | Grand total:                                | \$0   |

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|          | not tell  |  | TARREST CARREST AND ACTION OF THE PARTY OF T |
|----------|-----------|--|--|
| 1288     | Fig.      | Schedule #8—Professional and Contracted Services (6200) – State                            | Control and the state of the st |
|          |           | y-district number or vendor ID: 233901 Amendment # (fo                                     | r amendments only):  |
| NC       | )TE       | : Specifying an individual vendor in a grant application does not meet the applicable re   | quirements for sole-source   |
| pro      | ovide     | ers. TEA's approval of such grant applications does not constitute approval of a sole-so   | ource provider.  |
| ł        |           | Professional and Contracted Services Requiring Specific Appro                              | val  |
|          |           | Expense Item Description   | Grant Amount   |
|          |           | •  | Budgeted (State Funds)   |
|          |           | Rental or lease of buildings, space in buildings, or land                                  |  |
| 62       | 69        | Specify purpose:   | \$0  |
| _        | a.        |  |  |
|          | a.        | specific approval:   | \$0  |
| <u> </u> |           | Professional and Contracted Services   | <u> </u>   |
| <u> </u> | 1         |  | X  |
| #        |           | Description of Service and Purpose   | Grant Amount   |
|          | -         |  | Budgeted   |
| 1        | 15        | rofessional Development - Dual Credit, SAC Certification, Science Teacher training         | \$5,000  |
| 2        | 121       | rofessional Development – P-TECH, STEM   | \$5,000  |
| 3        | $\vdash$  |  | \$   |
| 4        |           |  | \$   |
| 5        | <u> </u>  |  | \$   |
| 6        |           |  | \$   |
|          | b.        | Subtotal of professional and contracted services:  | \$   |
|          | C.        | Remaining 6200—Professional and contracted services that do not require specific approval: | \$0  |
|          |           | (Sum of lines a, b, and c) Grand total   | \$10,000   |
|          | 42.50     |  |  |
| OR PE    | 1000      | Schedule #8—Professional and Contracted Services (6200) - Federa                           |  |
|          |           | Professional and Contracted Services Requiring Specific Appro                              | val  |
|          |           | Expense Item Description   | Grant Amount   |
|          |           | Expense item description   | Budgeted (Federal  |
|          |           |  | Funds)   |
| 626      | 20        | Rental or lease of buildings, space in buildings, or land                                  |  |
| 020      | ן פנ      | Specify purpose:   | \$0  |
|          | а.        | Subtotal of professional and contracted services (6200) costs requiring                    |  |
|          |           | specific approval:   | \$0  |
|          |           | Professional and Contracted Services   |  |
|          | _         |  | =9.0   |
| #        |           | Description of Service and Purpose   | Grant Amount<br>Budgeted   |
| 1        | Tu        | ition & Fees for Teacher Certification; SAC Certification                                  | \$10,000   |
| 2        |           | ofessional Development – P-TECH, STEM  |  |
| 3        |           | STOCKS OF STOCKS TO TECHNOLOGY OF EAST   | \$5,000  |
| 4        |           |  | \$   |
| 5        |           |  | \$   |
| 6        |           |  | \$   |
|          | <u>ь.</u> | Subtotal of professional and contracted accident   | \$   |
|          |           | Subtotal of professional and contracted services:  | \$   |
|          | C.        | Remaining 6200—Professional and contracted services that do not require specific approval: | \$0  |
|          |           | (Sum of lines a, b, and c) Grand total   | \$15,000   |
|          |           |  |  |

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|          | Schedule #9—Supplies and Materials (6300) - State Fu                | ınds             |                                     |
|----------|---|------------------|-------------------------------------|
| County-I | District Number or Vendor ID: 233901 Amendment num                  | ber (for amendme | ents only):                         |
|          | Supplies and Materials Requiring Specific Approva                   | al .             |                                     |
|          | Expense Item Description  | Gra<br>Budg      | nt Amount<br>geted (State<br>Funds) |
| 6300     | Total supplies and materials that do not require specific approval: |                  | \$5,000                             |
|          | Grand   | d total:         | \$5,000                             |

|        | Schedule #9—Supplies and Materials (6300) -Federal Funds                           |   |
|--------|--|---|
|        |  |   |
|        | Expense Item Description   | Grant Amount<br>Budgeted (Federal<br>Funds) |
| 001/1/ | Technology not capitalized   | \$0   |
| 63XX   | Specify purpose:   |   |
|        | Subtotal supplies and materials requiring specific approval:                       | \$0   |
| 6300   | Total non-consumable supplies and materials that do not require specific approval: | \$0   |
|        | Grand total:   | \$0   |

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|   | Schedule #10—Other Operating Cost  | s (6400) – State Funds          |   |
|---|--|---------------------------------|---|
| County-District Number or Vendor ID: 233901 Amendment number (for amend |  | idments only):                  |   |
|   | Expense Item Description   |                                 | Grant Amount<br>Budgeted (State<br>Funds) |
| 6411  | Out-of-state travel for employees. Must be allowable per Promust keep documentation locally. | gram Guidelines and grantee     | \$0                                       |
| 6413  | Stipends for non-employees other than those included in 641                                  | 9                               | \$0                                       |
| 6419  | Non-employee costs for conferences. Requires pre-authoriza                                   | ation in writing.               | \$0                                       |
|   | Subtotal other operating cos   | ts requiring specific approval: | \$0                                       |
|   | Remaining 6400—Other operating costs that do   | not require specific approval:  | \$5,000                                   |
|   |  | Grand total:                    | \$5,000                                   |

|      | Schedule #10—Other Operating Costs (6400) – Federal Funds  Expense Item Description | Grant Amount<br>Budgeted (Federal<br>Funds) |
|------|---|---|
| 6413 | Stipends for non-employees other than those included in 6419                        | \$0   |
| 6419 | Non-employee costs for conferences. Requires pre-authorization in writing.          | \$0   |
|      | Subtotal other operating costs requiring specific approval:                         | \$0   |
|      | Remaining 6400—Other operating costs that do not require specific approval:         | \$0   |
|      | Grand total:  | \$0   |

In-state travel for employees does not require specific approval.

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| Count | ty-District Number or Vendor ID: 233901  | Amen     | dment number (for | amendments only):                         |
|-------|--|----------|-------------------|---|
| #     | Description and Purpose  | Quantity | Unit Cost         | Grant Amount<br>Budgeted (State<br>Funds) |
|       | <ul> <li>Library Books and Media (capitalized and c</li> </ul>                               |          |                   |   |
| 1     |  | N/A      | N/A               | \$  |
|       | -Computing Devices, capitalized  |          |                   |   |
| 2     | ***  |          |                   |   |
| 3     |  |          | \$                | \$  |
| 4     |  |          | \$                | \$  |
| 5     |  |          | \$                | \$  |
| 6     |  |          | \$                | \$  |
| 7     |  |          | \$                | \$  |
| 8     |  |          | \$                | \$  |
| 9     | <u> </u>   |          | \$                | \$  |
| 10    |  |          | \$                | \$  |
| 11    |  |          | \$                | \$  |
|       | —Software, capitalized   |          |                   |   |
| 12    |  |          | \$                | \$  |
| 13    |  |          | \$                | \$  |
| 14    |  |          | \$                | \$  |
| 15    |  |          | \$                | \$  |
| 16    |  |          | \$                | \$  |
| 17    |  |          | \$                | \$  |
| 18    |  |          | \$                | \$  |
|       | -Equipment, furniture, or vehicles   |          |                   |   |
| 19    |  |          | \$                | \$  |
| 20    |  |          | \$                | \$  |
| 21    |  |          | \$                | \$  |
| 22    |  |          | \$                | \$  |
| 23    |  |          | \$                | \$  |
| 24    |  |          | \$                | \$  |
| 25    |  |          | \$                | \$  |
| 26    |  |          | \$                | \$  |
| 27    |  |          | \$                | \$  |
| 28    |  |          | \$                | \$  |
|       | —Capital expenditures for additions, improvense their value or useful life (not ordinary rep |          |                   | sets that materially                      |
| 29    |  |          |                   | \$  |
| _     |  |          | Grand total:      | \$0                                       |

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| County-Dis | strict Number or Vendor ID: 233901      | Ame      | ndment number (for                     | amendments only):                     |
|------------|---|----------|--|---------------------------------------|
| #          | Description and Purpose                 | Quantity | Unit Cost                              | Grant Amount Budgeted (Federal Funds) |
|            | rary Books and Media (capitalized and c |          |  |                                       |
| 1          |   | N/A      | N/A                                    | \$                                    |
|            | mputing Devices, capitalized            |          |  |                                       |
|            | sroom laptops                           | 10       | \$1,000                                | \$10,000                              |
| 3          |   |          | \$                                     | \$                                    |
| 4          |   |          | \$                                     | \$                                    |
| 5          |   |          | \$                                     | \$                                    |
| 6          |   |          | \$                                     | \$                                    |
| 7          |   |          | \$                                     | \$                                    |
| 8          |   |          | \$                                     | \$                                    |
| 9          |   | _        | \$                                     | \$                                    |
| 10         |   |          | \$                                     | \$                                    |
| 11         |   |          | \$                                     | \$                                    |
|            | ftware, capitalized                     |          |  |                                       |
| 12         |   |          | \$                                     | \$                                    |
| 13         |   |          | \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\ | \$                                    |
| 14         |   |          | \$                                     | \$                                    |
| 15         |   |          | \$                                     | \$                                    |
| 16         |   |          | \$                                     | \$                                    |
| 17         |   |          | \$                                     | \$                                    |
| 18         |   |          | \$                                     | \$                                    |
|            | uipment, furniture, or vehicles         |          |  |                                       |
| 19         |   |          | \$                                     | \$                                    |
| 20         |   |          | \$                                     | \$                                    |
| 21         |   |          | \$                                     | \$                                    |
| 22         |   |          | \$                                     | \$                                    |
| 23         |   |          | \$                                     | \$                                    |
| 24         |   |          | \$                                     | \$                                    |
| 25         |   |          | \$                                     | \$                                    |
| 26         |   |          | \$                                     | \$                                    |
| 27         |   |          | \$                                     | \$                                    |
| 28         |   |          | \$                                     | \$                                    |
|            |   |          | Grand total:                           | \$10,000                              |

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#### Schedule #13—Needs Assessment

County-district number or vendor ID: 233901

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In reviewing the Top 25 Occupations by Help Wanted Postings between January 2017 and October 2017 for Val Verde County, we have found that Registered Nurses (ranks #1), followed by secondary school teachers (ranks #3), Licensed Practical & Vocational Nurses (ranks #8) and other medical and health career jobs rank within the top 25 occupational shortages in the county (the city of Del Rio being the county seat).

If we take a look at our current high school program (noted earlier in the executive summary), San Felipe Del Rio CISD transformed its traditional high school model into four smaller decentralized learning environments. Each learning environment supports and serves the students individual needs for achieving a high school diploma and a post-secondary education. Two of these smaller environments include the Gerardo J. Maldonado Career and Technical Education Center, which houses a few STEM programs such as Engineering, Construction and Welding into a separate satellite campus for Del Rio High School; and the SFDRCISD Early College High School, which sits adjacent to Southwest Texas Junior College and Del Rio High School. Although these two programs offer remarkable opportunities for students to participate in early college high school, they are not designed to fit the P-TECH/ICIA model. However, with proper guidance and support through the P-TECH/ICIA grant, Del Rio High School could hone in on a great need to develop and expand the existing Health Careers Program at Del Rio High School into a P-TECH model which will align coursework, work experiences and industry certifications that will that will support student educational goals and the need to address the needs of the local workforce.

Currently, the Health Careers program offers certifications in the following areas:

- (C.N.A.) Certified Nurse Assistant Certification
- (EMT) Emergency Medical Technology Certification
- (CPhT) Pharmacy Technology Certification
- Healthcare Provider BLS/CPR
- (OSHA) Occupational Safety and Health Administration

However, through the Pathways in Technology Early College High School (P-TECH) Planning grant, San Felipe Del Rio CISD could align and expand coursework to ensure reachable career opportunities in nursing, radiology, and other related jobs to address the gaps within our local workforce.

Additionally, through this grant, San Felipe Del Rio CISD has the need to develop teacher capacity to meet creditaling requirements, address coursework requirements and support growth of this model and future expansion into other STEM related career models. It is the expectation that the District will continue to support career opportunities for its educators and future students.

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|     | Schedule #13—Need   | ls Assessment (cont.)   |
|-----|---|---|
| Co  | unty-district number or vendor ID: 233901   | Amendment # (for amendments only):  |
| Des | rt 2: Alignment with Grant Goals and Objectives. List scribe how those needs would be effectively addressed because provided, front side only. Use Arial font, no smaller   | y implementation of this grant program. Response is limited   |
| #   | Identified Need   | How Implemented Grant Program Would Address   |
| 1.  | Develop a comprehensive program for building teacher capacity in course development, curriculum development and planning, teacher credentialing and sustained professional development. This initiative will be a foundational piece for the development of the P-TECH program and the primary focus in the planning year as reflected in the proposed budget   | The major portion of this grant would address the need to build teacher capacity through professional development, training and credentialing, so that they can be prepared to teach the required courses, counsel and mentor students within the P-TECH program.   |
| 2.  | Develop a comprehensive P-TECH Program/Course of Study and Crosswalk template which will lead towards an Associate of Applied Science (AAS) degree in Registered Nursing and Radiologic Technology, or an Associate of Science (AS) degree for students who wish to pursue a 4-year program at a university. Both programs will incorporate work-based education experiences, such as job shadowing, clinical internships and apprenticeships for students in 9th-12th grades.                          | This portion of the grant would address any specialized training necessary to develop curricula and instruct courses; extra duty pay (stipend) for the course instructors within the P-TECH program. Additionally, the grant would support any expenses for travel to visit exemplary and best practice schools; and laptops for curriculum development and implementation. |
| 3.  | Develop a comprehensive Support & Mentorship Plan which will incorporate job shadowing beginning with the students' freshman year in high school and transitioning into cooperative, clinical and/or internship programs which will guarantee a). first consideration when seeking employment with Val Verde Regional Medical Center; and b). an academic mentoring plan, which in collaboration with Southwest Texas Junior College, will support intervention and acceleration services for students. | This portion of the grant would address the development of a mentoring plan which will provide additional intervention and acceleration services for students. During the planning year of the grant, course instructors will assist in developing marketing strategies for middle school students to generate interest in the P-TECH program.                              |
| 4.  | Develop a comprehensive Recruitment/Marketing Plan constructed in collaboration with Southwest Texas Junior College and Val Verde Regional Medical Center which will provide students, parents and the community with information about the PTECH program as early as 7th and 8th grade.  | This portion of the grant will address the development of a marketing plan which will include the development brochures and videos to market the new P-TECH program.  |
| 5.  | Develop a Sustainability & Management Plan for the P-TECH program in collaboration with the Leadership Design Team/Advisory Council to prepare for the strategic direction of the P-TECH model and future P-TECH models.  | This portion of the grant will address the need for establishing a formal advisory council which will meet quarterly throughout the grant for updating the progress, reviewing needs, and completing the evaluation of the P-TECH project.  |

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#### Schedule #15—Project Evaluation

County-district number or vendor ID: 233901

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Evaluation Method/Process                       | Associated Indicator of Accomplishment |   |
|----|---|--|---|
|    | Leadership Design Team                          | _1.                                    | Meeting Agendas   |
| 1. | Quarterly Reviews                               | 2.                                     | Progress Tracker  |
| ٠. |   | 3.                                     | Summary Reports (Data Collection, Needs Assessment, Problem Correction)                   |
| 2. | P-TECH Health Careers Course of Study/Crosswalk | 1.                                     | Aligned coursework/curriculum/credits meet appropriate pathway towards associate's degree |
| ۷. |   | 2.                                     | Aligned job shadowing, clinical internship and apprenticeships                            |
|    | <u></u>   | 3.                                     | Students reaching employment through business partner                                     |
| 3. | Support & Mentorship Plan                       | 1.                                     | Developed process and plan for addressing student needs                                   |
|    |   | 2.                                     | Tutoring/Support schedule from SWTJC and P-TECH faculty                                   |
| 4. | Teacher Capacity                                | 1.                                     | Professional development plan for course development/ P-TECH/ teacher credentialing, etc. |
|    |   | 2.                                     | Completion of teacher training - certificates of completion, credentialing                |
|    | Recruiting/Marketing Plan                       | 1.                                     | Presentation during Career Fair at Del Rio Middle School                                  |
| 5. |   | 2.                                     | CTE Parent Night Presentation   |
|    |   | 3.                                     | Presentations at SWTJC and VVRMC  |

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Throughout the couse of the project, San Felipe Del Rio CISD plans to hold meetings with the Leadership Design Team/Advisory Council at minimum on a quarterly basis to continuously review the progress of the project development and planning for implementation of the P-TECH Health Careers Program at Del Rio High School. This method will ensure that data is reviewed by all key stakeholders (District, CTE, Southwest Texas Junior College and Val Verde Regional Medical Center) to ensure that all of the project strategies are on target and to troubleshoot areas in which problems may arise so that solutions can be identified and used to correct issues involving the implementation of the P-TECH program. These meetings would also be a great opportunity for the team to receive advisory and support from the technical assistance provider.

In addition to these meetings, collaborative planning meetings will be held with faculty on a weekly basis for deep review of student academic and attendance data. These meetings will allow teachers to work on curriculum and course needs as well as develop a support and mentorship plan for students needing intervention and accelerated instruction.

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## Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 233901

Amendment # (for amendments only):

Statutory Requirement 1: Describe the proposed P-TECH or ICIA school structure and how the program will establish a recruitment and enrollment process that will meet the open-enrollment requirements of this grant. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A unique aspect of the P-TECH Health Careers Program will be its target population. Like many high schools, DRHS offers college credit to academically advanced students, however, the P-TECH Health Careers Program intends to extend these kinds of opportunities to students from groups that are traditionally underserved and underrepresented in higher education.

The P-TECH program will begin as a small school within a school model which will focus on low-income students—those for whom a smooth transition into post-secondary education is now problematic. These include students who are highly motivated but have not received the academic preparation necessary to meet high school standards, students who are English language learners, students whose family obligations keep them at home, and students for whom the cost of college usually is prohibitive.

As mentioned in our executive summary, 71% of the entire population at DRHS are considered economically disadvantaged and over 93% are Hispanic. Although this may be a large number, the District seeks to use an open enrollment application process to determine which students truly would benefit from this program. From this prescreening process, a minimum of 50 students will be selected for the first year cohort.

Because recruitment serves as a crucial and foundational part of the process, San Felipe Del Rio CISD will implement the following activities:

#### Recruitment Plan

| Strategy                                | Examples  |
|---|---|
| Recruit at Del Rio Middle School & DRHS | Presentations at CTE Career Fair; Parent Night;<br>Counselor referrals; letters to parents and directly to<br>students      |
| Community Outreach                      | Presentations at Val Verde Regional Medical Center and Southwest Texas Junior College; community organizations and churches |
| Media                                   | Website announcements; newspaper; radio & social media in English and Spanish   |

#### Selection Criteria

| Selection Criteria    | Examples  |
|-----------------------|---|
| Demographic criteria  | Low income family; English Language Learners; students who receive special education or Section 504 services; and first-generation college students |
| Motivational Criteria | Interest in health careers profession; specifically radiology; nursing; EMT, Phlebotomy, etc.   |
| Behavioral Criteria   | Must be drug free; not have serious disciplinary issues   |

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### Schedule #16—Responses to Statutory Requirements (cont.)

County-district number or vendor ID: 233901

Amendment # (for amendments only):

**Statutory Requirement 2:** Describe how you will provide for a program/course of study that enables a participating student to combine high school courses and postsecondary courses. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

San Felipe Del Rio CISD has partnered with Southwest Texas Junior College to offer dual-credit courses. However, both partners will collaborate to develop a clear and comprehensive plan of study for students who wish to pursue an Associate of Applied Science (AAS) degree in Registered Nursing or Radiologic Technology, or an Associate of Science (AS) degree if the student wishes to pursue a 4-year program at a university.

Supporting students in college classes begins with the development of a thoughtful Scope & Sequence. Both Del Rio High School and SWTJC faculty will first ensure that each course helps to build skills and knowledge that students will need to be successful in their health career field. High school courses should explicitly prepare students for the demands of their college courses, and workplace learning experiences (job shadowing, clinicals and internships) should reinforce lessons learned in academic courses and prepare students for the expectations of the world of work.

Moreover, as instructors begin deep collaboration in the development of the pathway, partners will also develop a plan to incorporate an advisory course as part of the student's program each year. Advisory provides a structure and a set of practices for monitoring and supporting students' academic progress and college and career readiness throughout their high school career. Often, a student's advisory teacher (or advisor) is the primary point of contact for that student (and his/her family) as they navigate the P-TECH school program.

Statutory Requirement 3: Describe how you will allow participating students to complete high school and receive the required diplomas, certifications and work-based education experiences. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students who will enter the P-TECH Health Careers Program will follow an individualized program which may extend up to six years after they have begun their high school career. San Felipe Del Rio CISD will develop a framework which will helps students discover their interests and empowers them to choose the educational pathway that can lead to success in high school, college, and in their chosen career. It also provides opportunities for Val Verde Regional Medical Center to interact with the P-TECH Health Careers Program through workplace experiences (job shadowing), internships and apprenticeships.

A Scope & Sequence will provide the pathway for all students to earn their college degree. All students will move through the same sequence of courses, but depending on their strengths and needs, may move through them at different rates. Some students may accelerate through the program in less than six years, while others may take the entire six years to complete their degrees. In each case, the Scope & Sequence of courses should provide a seamless integration of high school and college requirements. In this way, the program will provide sufficient structure and support for any student to complete his/her degree in six years.

Sample Plan

| Subject                     | Grade 9    | Grade 10    | Grade 11         | Grade 12         | Grade 13      | Grade 14       |
|-----------------------------|------------|-------------|------------------|------------------|---------------|----------------|
| English                     | English I  | English 2   | English 3        | English 4 (DC)   |               | Composition    |
| Math                        | Algebra I  | Geometry    | Algebra 2        | I-CAT            | Pre-Calculus  |                |
| Science                     | Biology    | Chemistry   | Ana&Phys I (DC)  | Ana&Phys 2 (DC)  | Radiolgy(24h) | Radiolgy(15h)  |
| Soc. Studies                | BIM (DC)   | World Hist. | U.S.History(DC)  | Gov't/Eco. (DC)  | Psych.        | , and a second |
| Foreign Lang.               | Span. I    | Span. 2     | Advisory         | Advisory         | Advisory      | Advisory       |
| Fine Arts                   | Advisory   | Advisory    | Art(1yr.)        |                  |               | 7.57.66.7      |
| P.E./Electives              | PE (1 yr.) | Med. Term   | HIth Sci. Theory | Hlth.Sci. Pract. | Elective      |                |
| Work Exp. Shadow 1 Shadow 2 |            | Clinicals   | Clinicals        | Internship       | Internship    |                |

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#### Schedule #16—Responses to Statutory Requirements (cont.)

County-district number or vendor ID: 233901

Amendment # (for amendments only):

Statutory Requirement 4: Describe how you will provide students with flexible class scheduling and academic mentoring. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The sample schedule shared in Statutory Requirement 3 identifies a possible pathway leading towards an associate of applied science degree in radiologic technology. This sample schedule is flexible and can be adjusted so that students can decide which courses they can access during this 9-14 model. Although this basic model identifies coursework which can be implemented during a typical semester schedule, it can also be modified to include academic mentoring and can be expanded to include options for students to take coursework during the summer sessions.

The proposed P-TECH model will incorporate an advisory course as part of the student's program each year. Advisory provides a structure and a set of practices for monitoring and supporting students' academic progress and college and career readiness throughout their high school career. Often, a student's advisory teacher (or advisor) is the primary point of contact for that student (and his/her family) as they navigate the P-TECH school program. Students will plan with the assistance of the guidance counselor/advisor to determine which instructional model works for them and to plan for academic mentoring which will also be incorporated into the students schedule. It is our hope to develop a more detailed tutoring/mentoring plan during the planning portion of this grant.

**Statutory Requirement 5:** Describe how you will provide the program at no cost to students. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Several years ago, an instructional partnership was created for the dual credit program between Southwest Texas Junior College and SFDRCISD. The Memorandum of Understanding associated with the instructional partnership commits the District to funding the tuition and fees for enrolled students. This instructional partnership has grown with the addition of the early college high school model, students are afforded the opportunity to take college level (dual credit) courses at no cost to them.

Expanding our current partnership with Southwest Texas Junior College to include the Val Verde Regional Medical Center to develop a P-TECH model which will align coursework, work experiences and industry certifications that will that will support student education and goals towards an Associate of Applied Science (AAS) degree in Registered Nursing or Radiologic Technology, or an Associate of Science (AS).

Additionally, during the annual budget process, San Felipe Del Rio CISD ensures that Federal, State and Local allocations are based on the necessary resources (e.g. textbooks, supplies, tuition) to support instruction of students.

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| Schedule #16—Responses to Statutory | Requirements (cont.) |
|-------------------------------------|----------------------|
|-------------------------------------|----------------------|

County-district number or vendor ID: 233901

Amendment # (for amendments only):

Statutory Requirement 6: Describe possible institutions of higher education partners and how you will develop and maintain the partnership(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The P-TECH Health Careers Program at Del Rio High School will begin with a strong partnership between the school district, college, and employer. Through their collaboration, the P-TECH Leadership Design/Advisory Team will provide the resources necessary for a successful start-up. San Felipe Del Rio CISD hopes to partner with Southwest Texas Junior College to provide students with the education they need to reach their Associate in Applied Science degree in nursing or radiologic technology.

Through their partnership, the District hopes to participate in deep collaboration and planning of coursework and pathways to meet the academic needs of each student. With this in mind, instructors will participate in collaborative meetings to systematically align courses to develop a Scope and Sequence of courses which will lead students to reach their goal of achieving their degree. With the pathways clearly defined, Del Rio High School and SWTJC can focus on how best to support students in succeeding in the coursework and deepening student experiences in the workplace.

Statutory Requirement 7: Describe possible business partnerships that the school will establish, list the types of businesses, proposed work-based education for students and describe how you will develop and maintain the partnership(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

San Felipe Del Rio CISD currently partners with Val Verde Regional Medical Center in providing some work experiences and clinical internships for students. In discussing our interest to apply for the P-TECH/ICIA grant, hospital officials were eager to share the needs of the current workforce and how partnering with the District would provide a solid solution for addressing the needs of our community. Though this conversation, SFDRCISD learned that VVRMC would not only assist in providing work experiences for the students to be career-ready, but will continue to offer their future employees with continuing education through their affiliate company, Methodist Healthcare – San Antonio. Collaboratively, the District, VVRMC and SWTJC would develop a comprehensive P-TECH program that would develop highly skilled health care workers.

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| Schedule #16 | -Responses | to Statutor | y Requirements | (cont.) |
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County-district number or vendor ID: 233901

Amendment # (for amendments only):

Statutory Requirement 8: Describe how you will work with the Workforce Development Board. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The San Felipe Del Rio CISD CTE Director currently serves on the Middle Rio Grande Development Board representing the education cluster. He has been a member for over four years. As a designee of the P-TECH committee, SFDRCISD will network with local and regional workforce boards to make them aware of the health science pathways and the need for their support of the SFDRCISD P-TECH initiative. Students involved in the program will register with the local workforce agency to see if they financially qualify for any post-secondary educational training program vouchers. Awareness of local opportunities will be shared with students via guest speakers or training sessions not limited to the following:

- Career Counseling, Skill Assessment
- Career Planning, and;
- Occupational Skills Training

Some of the programs can be tailored to meet local and area wide employer deficiencies in health related fields. Information on the progress of the P-TECH program will be shared by school administration during local and regional meetings. The Workforce Development Board would be able to then identify eligible training providers who could assist with developing local plans or consolidate regional plans.

Statutory Requirement 9: Describe how you will ensure that P-TECH or ICIA students are entitled to the benefits of the Foundation School Program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District strives to maintain financial stability in all programs and operations of the district. The budget process is part of a continuous cycle of planning and evaluation to achieve campus and district goals. Budget planning meetings include central administration, campus administration and department heads. The district has implemented the outcome-focused budgetary approach for campuses. The campus conducts a comprehensive needs assessment, develop goals and strategies and budget to meet their needs. The campus has full discretion to budget their allocation using an outcome-focused approach comes with the accountability for the effectiveness of the student outcomes.

SFDRCISD remains committed to the P-TECH designation and formation of a partnership with Southwest Texas Junior College and Val Verde Regional Medical Center by prioritizing budget allocations to maintain this program.

SFDRCISD receives weighted funding for eligible full-time equivalent (FTE) students (grades 9–12) in approved Career and Technology Education (CTE) programs. Students participating in the P-TECH Health Career Program for grades 13 and 14 will be afforded the same benefits and services to those in grades 9-12.

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#### Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 233901

Amendment # (for amendments only):

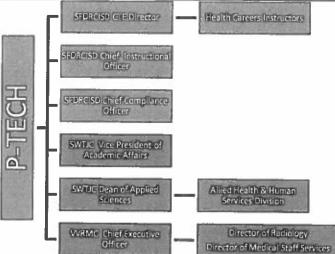
**TEA Program Requirement 1:** Describe the team that will complete the implementation plan and how you will ensure the implementation plan is completed by the required due date. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

San Felipe Del Rio CISD will organize the P-TECH Leadership Design team under the direction of the CTE Director, Chief Instructional Officer and the Chief Compliance and Accountability Officer. Together they will collaborate with Southwest Texas Junior College and Val Verde Regional Medical Center leaders to design the components of the P-TECH campus including pathways, coursework, and the plan for workplace learning experiences.

This team will hold bi-monthly meetings with estabilished timelines for accomplishing tasks outlined the implementation plan. During the course of these meetings, design meetings will be organized as required with the Technical Assistance Provider on a quarterly basis (at a minimum) throughout the grant period to review the development and progress of the plans for full implementation of the project in the 2019-2020 school year.

During the couse of these meetings, the P-TECH Leadership Design Team will use a progress tracker for monitoring the status of each plan/project, and compile a summary report so that the team, along with the technical assistance provider can review progress, concerns and strategies to ensure the P-TECH plan is on schedule for implementation.

**TEA Program Requirement 2:** Describe the committee structure that will be put into place to provide leadership, communication and decision making for the P-TECH or ICIA program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.



The P-TECH Leadership Design/Advisory Team structure will be collaborative at all levels to ensure communication and decision making at the executive level. During the course of the planning year, SFDRCISD intends on reviewing the idea of employing a project facilitator/director to assist the CTE director in overseeing the P-TECH program.

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# Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 233901

Amendment # (for amendments only):

**TEA Program Requirement 3:** Describe the structures and systems that will be put into place to strengthen both the academic and social/emotional skills necessary for high school and college readiness, as well as provide academic and social/emotional support for students to be successful in rigorous academic and work-based educational experiences. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In order to strengthen the academic structure of this program, SFDRCISD will develop a comprehensive program for building teacher capacity in course development, curriculum development and planning, teacher credentialing and sustained professional development. This initiative will be a foundational piece for the development of the P-TECH program and the primary focus in the planning year as reflected in the proposed budget.

In partnership with Southwest Texas Junior College and Val Verde Regional Medical Center, Del Rio High School can design a foundational P-TECH model which will provide rigorous academic and work-based programs that provide students with clear pathways to skilled employment opportunities in nursing and radiology, in addition to other healthcare professions while also responding to local workforce needs.

Together, all partners will develop a clear plan to support students academically with the development of a thoughtful Scope & Sequence. Del Rio High School and SWTJC faculty ensure that each course helps to build skills and knowledge that students will need to be successful in their health career field.

Through embedded Advisory blocks, counselors and teachers will prepare students for the demands of their college courses and workplace learning experiences (i.e. job shadowing, clinical work experiences and internships) by checking student progress and needs continuously so that opportunities are provided for lesson reinforcement and social/emotional preparation for collegiate courses and the expectations of the world of work.

**TEA Program Requirement 4:** Describe the methods and timeline that the campus will utilize to ensure that the campus becomes a Texas Success Initiative assessment site by 2019–2020. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Del Rio High School and Southwest Texas Junior College are active Texas Success Initiative Testing sites which use the Accuplacer assessment to determine students readiness for college-level course work in the areas of reading, writing, and mathematics. The current methods will continue to ensure implementation by the 2019-2020 school year.

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|          | Schedule #18—Equitable A   | ccess and Participa                      | ition                            |           |              |
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|          | y-District Number or Vendor ID: 233901   | Amendment                                | number (for a                    | mendments | only):       |
|          | arriers  |  |                                  |           |              |
| #        | No Barriers  |  | Students                         | Teachers  | Others       |
| 000      | The applicant assures that no barriers exist to equitable participation for any groups   | e access and                             | $\boxtimes$                      |           | $\boxtimes$  |
| Barrie   | er: Gender-Specific Bias   |  |                                  |           |              |
| #        | Strategies for Gender-Specific Bia   |  | Students                         | Teachers  | Others       |
| A01      | Expand opportunities for historically underrepresented participate   | groups to fully                          |                                  |           |              |
| A02      | Provide staff development on eliminating gender bias   |  |                                  |           |              |
| A03      | Ensure strategies and materials used with students do gender bias  | ·  |                                  |           |              |
| A04      | Develop and implement a plan to eliminate existing dis effects of past discrimination on the basis of gender   |  |                                  |           |              |
| A05      | Ensure compliance with the requirements in Title IX of Amendments of 1972, which prohibits discrimination or gender  | n the basis of                           |                                  |           |              |
| A06      | Ensure students and parents are fully informed of their rights and responsibilities with regard to participation in the program  |  |                                  |           |              |
| A99      | Other (specify)  |  |                                  |           |              |
| Barrie   | r: Cultural, Linguistic, or Economic Diversity   |  |                                  |           | <del></del>  |
| #        | Strategies for Cultural, Linguistic, or Econon   | • 1                                      | Students                         | Teachers  | Others       |
| B01      | Provide program information/materials in home language   |  |                                  |           |              |
| B02      |  |  |                                  |           |              |
| B03      | Increase awareness and appreciation of cultural and linguistic diversity through a variety of activities, publications, etc.   |  |                                  |           |              |
| B04      | Communicate to students, teachers, and other progran appreciation of students' and families' linguistic and cul  | n beneficiaries an<br>Itural backgrounds |                                  |           |              |
| B05      | Develop/maintain community involvement/participation activities  | in program                               |                                  |           |              |
| B06      | Provide staff development on effective teaching strategopopulations  | ies for diverse                          |                                  |           |              |
| B07      | Ensure staff development is sensitive to cultural and lin<br>and communicates an appreciation for diversity  | guistic differences                      |                                  |           |              |
| B08      | Seek technical assistance from education service center assistance center, Title I, Part A school support team, or   | er, technical<br>or other provider       |                                  |           |              |
| B09      |  |  |                                  |           |              |
| B10      | Provide a parent/family center   |  |                                  |           |              |
| B11      | Involve parents from a variety of backgrounds in decision making   |  |                                  |           |              |
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| Schedule #18—Equitable Access and Participation (cont.) |  |   |              |  |        |  |  |  |
|---|--|---|--------------|--|--------|--|--|--|
|   | County-District Number or Vendor ID: 233901 Amendment number (for amendments only):  |   |              |  |        |  |  |  |
| Barrie  | Barrier: Cultural, Linguistic, or Economic Diversity (cont.)   |   |              |  |        |  |  |  |
| #   | Strategies for Cultural, Linguistic, or Econo  |   | Students     | Teachers   | Others |  |  |  |
| B12   | Offer "flexible" opportunities for parent involvement in<br>learning activities and other activities that don't require<br>the school                                | cluding home<br>e parents to come to          |              |  |        |  |  |  |
| B13   | Provide child care for parents participating in school a   | ctivities                                     |              |  |        |  |  |  |
| B14   | Acknowledge and include family members' diverse sk knowledge in school activities  |   |              |  |        |  |  |  |
| B15   | Provide adult education, including high school equival ESL classes, or family literacy program   | ency (HSE) and/or                             |              |  |        |  |  |  |
| B16   | Offer computer literacy courses for parents and other beneficiaries  | program                                       |              |  |        |  |  |  |
| B17   | Conduct an outreach program for traditionally "hard to   | reach" parents                                |              |  |        |  |  |  |
| B18   | Coordinate with community centers/programs   |   |              |  |        |  |  |  |
| B19   | Seek collaboration/assistance from business, industry higher education   | 1   |              |  |        |  |  |  |
| B20   | Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of race, national origin, and color            |   |              |  |        |  |  |  |
| B21   | Ensure compliance with the requirements in Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, national origin, and color |   |              |  |        |  |  |  |
| B22   | Ensure students, teachers, and other program beneficiaries are informed of their rights and responsibilities with regard to participation in the program             |   |              |  |        |  |  |  |
| B23   | Provide mediation training on a regular basis to assist in reaching  |   |              |  |        |  |  |  |
| B99   | Other (specify)  |   |              |  |        |  |  |  |
| Barrie  | r: Gang-Related Activities   | ×   | ············ |  |        |  |  |  |
| #   | Strategies for Gang-Related Activit  | ies   | Students     | Teachers   | Others |  |  |  |
| C01   | Provide early intervention   |   |              |  |        |  |  |  |
| C02   | Provide counseling   |   |              |  |        |  |  |  |
| C03   | Conduct home visits by staff   |   |              |  |        |  |  |  |
| C04   | Provide flexibility in scheduling activities   |   |              |  |        |  |  |  |
| C05   | Recruit volunteers to assist in promoting gang-free communities  |   |              |  |        |  |  |  |
| C06   | Provide mentor program   |   |              |  |        |  |  |  |
| C07   | Provide before/after school recreational, instructional, cultural, or artistic programs/activities   |   |              |  |        |  |  |  |
|   |  |   |              |  |        |  |  |  |
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| Schedule #18—Equitable Access and Participation (cont.)                             |  |                   |  |          |           |
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| County-District Number or Vendor ID: 233901 Amendment number (for amendments only): |  |                   |  |          |           |
| Barrier: Gang-Related Activities (cont.)  |  |                   |  |          |           |
| #   | Strategies for Gang-Related Activities   | <u> </u>          | Students   | Teachers | Others    |
| C08   | Provide community service programs/activities  |                   |  |          |           |
| C09   | Conduct parent/teacher conferences   |                   |  |          |           |
| C10   | Strengthen school/parent compacts  |                   |  |          |           |
| C11   | Establish collaborations with law enforcement agencies   |                   |  |          |           |
| C12   | Provide conflict resolution/peer mediation strategies/prog   |                   |  |          |           |
| C13   | Seek collaboration/assistance from business, industry, or higher education                           |                   |  |          |           |
| C14   | Provide training/information to teachers, school staff, and with gang-related issues                 | parents to deal   |  |          |           |
| C99   | Other (specify)  |                   |  |          |           |
| Barrie  | r: Drug-Related Activities   |                   |  |          | -         |
| #   | Strategies for Drug-Related Activities   |                   | Students   | Teachers | Others    |
| D01   | Provide early identification/intervention  |                   |  |          |           |
| D02   | Provide counseling   |                   |  |          |           |
| D03   | Conduct home visits by staff   |                   |  |          |           |
| D04   | Recruit volunteers to assist in promoting drug-free school communities                               | s and             |  |          |           |
| D05   | Provide mentor program   |                   |  |          |           |
| D06   | Provide before/after school recreational, instructional, cul-<br>programs/activities                 | ural, or artistic |  |          |           |
| D07   | Provide community service programs/activities  |                   |  |          |           |
| D08   | Provide comprehensive health education programs  |                   |  |          |           |
| D09   | Conduct parent/teacher conferences   |                   |  |          |           |
| D10   | Establish school/parent compacts   |                   |  |          |           |
| D11   | Develop/maintain community collaborations  |                   |  |          |           |
| D12   | Provide conflict resolution/peer mediation strategies/progr  | ams               |  |          |           |
| D13   | Seek collaboration/assistance from business, industry, or institutions of higher education           |                   |  |          |           |
| D14   | Provide training/information to teachers, school staff, and parents to deal with drug-related issues |                   |  |          |           |
| D99   | Other (specify)  |                   | ¥ 🔲  |          |           |
| Barrier: Visual Impairments   |  |                   |  |          |           |
| # Strategies for Visual Impairments   |  | Students          | Teachers   | Others   |           |
| E01   | Provide early identification and intervention  |                   |  | П        |           |
| E02   | Provide program materials/information in Braille   |                   |  |          |           |
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| Schedule #18—Equitable Access and Participation (cont.)                             |  |          |          |        |
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| County-District Number or Vendor ID: 233901 Amendment number (for amendments only): |  |          |          |        |
| Barrier: Visual Impairments   |  |          |          |        |
| #   | Strategies for Visual Impairments  |          | Teachers | Others |
| E03   | Provide program materials/information in large type  |          |          |        |
| E04   | Provide program materials/information in digital/audio formats   |          |          |        |
| E05   | Provide staff development on effective teaching strategies for visual impairment   |          |          |        |
| E06   | Provide training for parents   |          |          |        |
| E07   | Format materials/information published on the internet for ADA accessibility   |          |          |        |
| E99   | Other (specify)  |          |          |        |
| Barrie  | : Hearing Impairments  | 10105    |          |        |
| #   | Strategies for Hearing Impairments   |          |          |        |
| F01   | Provide early identification and intervention  |          |          |        |
| F02   | Provide interpreters at program activities   |          |          |        |
| F03   | Provide captioned video material   |          |          |        |
| F04   | Provide program materials and information in visual format   |          |          |        |
| F05   | Use communication technology, such as TDD/relay  |          |          |        |
| F06   | Provide staff development on effective teaching strategies for hearing impairment  |          |          |        |
| F07   | Provide training for parents   |          |          |        |
| F99   | Other (specify)  |          |          |        |
| Barrier   | : Learning Disabilities  |          |          |        |
| #   | Strategies for Learning Disabilities   | Students | Teachers | Others |
| G01   | Provide early identification and intervention  |          |          |        |
| G02   | Expand tutorial/mentor programs  |          |          |        |
| G03   | Provide staff development in identification practices and effective teaching strategies  |          |          |        |
| G04   | Provide training for parents in early identification and intervention  |          |          |        |
| G99   | Other (specify)  |          |          |        |
| Barrier   | : Other Physical Disabilities or Constraints   |          |          |        |
| #   | Strategies for Other Physical Disabilities or Constraints  | Students | Teachers | Others |
| H01   | Develop and implement a plan to achieve full participation by students with other physical disabilities or constraints   |          |          |        |
| H02   | Provide staff development on effective teaching strategies   |          |          |        |
| H03   | Provide training for parents   |          |          |        |
| H99   | Other (specify)  |          |          |        |
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| Schedule #18—Equitable Access and Participation (cont.)                             |   |  |          |                    |  |
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| County-District Number or Vendor ID: 233901 Amendment number (for amendments only): |   |  |          |                    |  |
| Barrier: Inaccessible Physical Structures   |   |  |          |                    |  |
| #   | Strategies for Inaccessible Physical Structures   |  | Teachers | Others             |  |
| J01   | Develop and implement a plan to achieve full participation by students with other physical disabilities/constraints |  |          |                    |  |
| J02   | Ensure all physical structures are accessible   |  |          |                    |  |
| J99   | Other (specify)   |  |          |                    |  |
| Barrie  | er: Absenteeism/Truancy   |  |          |                    |  |
| #   | Strategies for Absenteeism/Truancy  | Students   | Teachers | Others             |  |
| K01   | Provide early identification/intervention   |  |          |                    |  |
| K02   | Develop and implement a truancy intervention plan   |  |          |                    |  |
| K03   | Conduct home visits by staff  |  |          |                    |  |
| K04   | Recruit volunteers to assist in promoting school attendance   |  |          |                    |  |
| K05   | Provide mentor program  |  |          |                    |  |
| K06   | Provide before/after school recreational or educational activities  |  |          | <u> </u>           |  |
| K07   | Conduct parent/teacher conferences  |  |          |                    |  |
| K08   | Strengthen school/parent compacts   | <del>                                     </del> |          |                    |  |
| K09   | Develop/maintain community collaborations   |  |          |                    |  |
| K10   | Coordinate with health and social services agencies   |  | -        |                    |  |
| K11   | Coordinate with the juvenile justice system   |  |          |                    |  |
| K12   | Seek collaboration/assistance from business, industry, or institutions of higher education                          |  |          |                    |  |
| K99   | Other (specify)   |  |          |                    |  |
| Barrier: High Mobility Rates  |   |  |          |                    |  |
| #   | Strategies for High Mobility Rates  | Students   | Teachers | Others             |  |
| L01   | Coordinate with social services agencies  |  |          |                    |  |
| L02   | Establish collaborations with parents of highly mobile families   |  |          |                    |  |
| L03   | Establish/maintain timely record transfer system  |  |          |                    |  |
| L99   | Other (specify)   |  |          |                    |  |
| Barrier: Lack of Support from Parents   |   |  |          |                    |  |
| #   | Strategies for Lack of Support from Parents   | Students   | Teachers | Others             |  |
| M01   | Develop and implement a plan to increase support from parents   |  |          |                    |  |
| M02   | Conduct home visits by staff  |  |          |                    |  |
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| Schedule #18—Equitable Access and Participation (cont.)                             |   |          |          |        |  |
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| County-District Number or Vendor ID: 233901 Amendment number (for amendments only): |   |          |          |        |  |
| Barrier: Lack of Support from Parents (cont.)                                       |   |          |          |        |  |
| #   | Strategies for Lack of Support from Parents   |          | Teachers | Others |  |
| M03   | Recruit volunteers to actively participate in school activities   |          |          |        |  |
| M04   | Conduct parent/teacher conferences  |          |          |        |  |
| M05   | Establish school/parent compacts  |          |          |        |  |
| M06   | Provide parenting training  |          |          |        |  |
| M07   | Provide a parent/family center  |          |          |        |  |
| M08   | Provide program materials/information in home language  |          |          |        |  |
| M09   | Involve parents from a variety of backgrounds in school decision making   |          |          |        |  |
| M10   | Offer "flexible" opportunities for involvement, including home learning activities and other activities that don't require coming to school |          |          |        |  |
| M11   | Provide child care for parents participating in school activities   |          |          |        |  |
| M12   | Acknowledge and include family members' diverse skills, talents, and knowledge in school activities   |          |          |        |  |
| M13   | Provide adult education, including HSE and/or ESL classes, or family literacy program   |          |          |        |  |
| M14   | Conduct an outreach program for traditionally "hard to reach" parents   |          |          |        |  |
| M15   | Facilitate school health advisory councils four times a year  |          |          |        |  |
| M99   | Other (specify)   |          |          |        |  |
| Barrie  | r: Shortage of Qualified Personnel  |          |          |        |  |
| #   | Strategies for Shortage of Qualified Personnel  | Students | Teachers | Others |  |
| N01   | Develop and implement a plan to recruit and retain qualified personnel  |          |          |        |  |
| N02   | Recruit and retain personnel from a variety of racial, ethnic, and language minority groups   |          |          |        |  |
| N03   | Provide mentor program for new personnel  |          |          |        |  |
| N04   | Provide intern program for new personnel  |          |          |        |  |
| N05   | Provide an induction program for new personnel  |          |          |        |  |
| N06   | Provide professional development in a variety of formats for personnel  |          |          |        |  |
| N07   | Collaborate with colleges/universities with teacher preparation programs  |          |          |        |  |
| N99   | Other (specify)   |          |          |        |  |
| Barrier: Lack of Knowledge Regarding Program Benefits                               |   |          |          |        |  |
| #   | Strategies for Lack of Knowledge Regarding Program Benefits   | Students | Teachers | Others |  |
| P01   | Develop and implement a plan to inform program beneficiaries of program activities and benefits   |          |          |        |  |
| P02   | Publish newsletter/brochures to inform program beneficiaries of activities and benefits   |          |          |        |  |
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| Schedule #18—Equitable Access and Participation (cont.)               |  |                      |  |           |                               |
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|   | y-District Number or Vendor ID: 233901   | Amendment            | number (for a  | mendments | only):                        |
| Barrier: Lack of Knowledge Regarding Program Benefits (cont.)         |  |                      |  |           |                               |
| #   | Strategies for Lack of Knowledge Regarding Pro   |                      | Students   | Teachers  | Others                        |
| P03   | Provide announcements to local radio stations, newspa appropriate electronic media about program activities/b  | pers, and<br>enefits |  |           |                               |
| P99   | Other (specify)  | A                    |  |           | : <u> </u>                    |
| Barrie  | r: Lack of Transportation to Program Activities  |                      |  |           |                               |
| #   | Strategies for Lack of Transportation  |                      | Students   | Teachers  | Others                        |
| Q01   | Provide transportation for parents and other program be activities   |                      |  |           |                               |
| Q02   | Offer "flexible" opportunities for involvement, including hactivities and other activities that don't require coming to  | o school             |  |           |                               |
| Q03   | Conduct program activities in community centers and of locations   | ther neighborhood    |  |           |                               |
| Q99   | Other (specify)  |                      |  |           |                               |
| Barrie  | r: Other Barriers  |                      | 1  |           |                               |
| #   | Strategies for Other Barriers  |                      | Students   | Teachers  | Others                        |
| Z99   | Other barrier  |                      |  | П         |                               |
|   | Other strategy   |                      |  |           |                               |
| <b>Z</b> 99   | Other barrier  |                      |  |           |                               |
|   | Other strategy   |                      |  |           |                               |
| Z99   | Other barrier Other strategy   |                      |  |           |                               |
|   | Other barrier  |                      |  |           |                               |
| Z99   | Other strategy   |                      |  |           |                               |
|   | Other barrier  |                      |  |           |                               |
| Z99   | Other strategy   |                      |  |           |                               |
| 700   | Other barrier  |                      |  |           |                               |
| Z99   | Other strategy   |                      |  |           |                               |
| 700   | Other barrier  |                      |  | _         |                               |
| Z99   | Other strategy   |                      |  |           |                               |
| Z99   | Other barrier  |                      |  |           |                               |
| 299   | Other strategy   |                      |  |           |                               |
| Z99   | Other barrier  |                      |  |           | _                             |
| 299   | Other strategy   |                      |  |           |                               |
| Z99   | Other barrier  |                      |  |           | _                             |
| 233   | Other strategy   |                      |  |           |                               |
| For TEA Use Only  |  |                      |  |           |                               |
| Change  | The state of the s | this date:           | CONTRACTOR STATE OF THE STATE OF |           | Brown or a purifying the Par- |
| Via telephone/fax/email (circle as appropriate)  By TEA staff person: |  |                      |  |           |                               |